Office of The Ombudsman
Enquiry Form

Office Hotline: 2629 0555
Fax No. : 2882 8149
Email : enquiry@ombudsman.hk
Website : www.ombudsman.hk

Please read the **"Points to Note"** before completing the form.
All fields must be filled in, unless otherwise specified.

Name: ☐ Mr ☐ Ms ______________________________
Please tick (✓) the appropriate box.

Email or Correspondence Address: ______________________________

______________________________ Telephone No.: ______________
(please provide as far as possible)

Details of the Enquiry (Please specify. Use additional sheets if necessary.)

I / We#, being the enquirer(s), acknowledge the content of the **Points to Note** overleaf.

Signature : ______________________ Date : ______________________

#Please delete as appropriate

Points to Note:

1. All personal and other data submitted will only be used for purposes which are directly related to the carrying out of the statutory functions of The Ombudsman. You may request access to and correction of personal data pursuant to the Personal Data (Privacy) Ordinance. Such requests should be addressed to the Chief Manager of our Office (at the address below), with the file reference number quoted (if available). We may charge a fee for supplying copies of such personal data. For details, please refer to the Privacy Policy Statement.

2. The original of this enquiry form and any material provided will be at the disposal of our Office and normally will not be returned to you.

3. Please visit our website (*www.ombudsman.hk*) or call our hotline (852) 2629 0555 for details of our Performance Pledges and Complainants Charter.

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